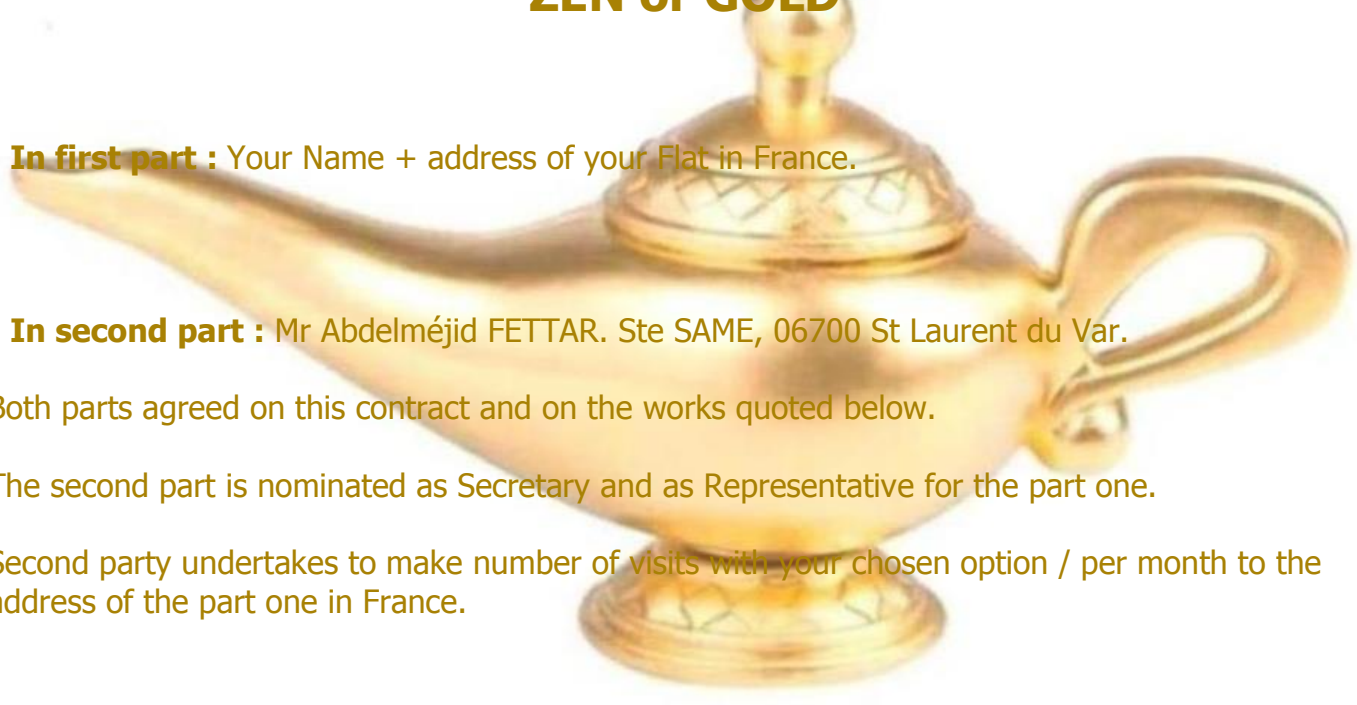
And life becomes easier ...

Specific employment contract agreement for a Flat

CHOSEN option "ZEN or GOLD"



- In first part : Your Name + address of your Flat in France.

- In second part : Mr Abdelméjid FETTAR. Ste SAME, 06700 St Laurent du Var.

Both parts agreed on this contract and on the works quoted below.

The second part is nominated as Secretary and as Representative for the part one.

Second party undertakes to make number of visits with your chosen option / per month to the address of the part one in France.

It will make the following spots without the presence of part 1.



Throughout the year :

- **OUTSIDE :**

➢ Check the terrace (if bay window lock forced or pb of water leak or humidity on ceiling)

➢ Check the garage (if the lock is forced or if there is a problem with a water leak or a damp stain)

- **INSIDE :**

➢ Ventilation of public spaces.

➢ Checking the air conditioning.

➢ Checking for water leaks.

➢ Checking toilets and water taps.

➢ Checking the hot water tank.

➢ Check the door locks.

➢ Check the lights.

- **VARIOUS :**

➢ Controlling the presence of pests (inside – outside).

➢ Checking for water leaks (inside – outside).

➢ Verification of the passage of the complete cleaning of the house (if available).

- **COLLECTION OF MAIL :**

➢ Classification of mail by file.

➢ Translation and forwarding of letters if necessary.

➢ Mail processing and intervention if necessary:

  - Tax Service (Property Taxes and Housing Taxes)
  - Co-ownership trustee
  - Electricity and gas distributor (EDF, Engie ...)
  - Internet access provider (Orange, Free etc ...)
  - Administrative management of insurance if necessary.
  - Management and administrative processing and translation of various reports (various expertise) if necessary.

Monthly report :

- Each month, a report illustrated with photos and commentary will be published.
- In the event of a problem, the first party will be contacted immediately by e-mail or telephone in order to warn them and inform them of the measures to be taken.
- No expense can be incurred without the consent of the first party.

Before summer :

- **April : annual check (See attached document)**
- Free full verification of the flat. It is simply a check to identify any problem before the arrival of Part 1, this does not include repairs that will first be subject to Part 1 approval.
- All remote control check
- **May :**
- The flat must be prepared to receive the part one.
- Check of cleaning, test of AC, test of water heater, test of remotes and batteries, test of TV CHANELS, Test of internet, Test of all lights inside and outside.
- **3 weeks before your arrival :**
- Check Full cleaning and Check if beds are prepared and terrace furniture's sets are fixed. Check pest protection
- **1 day before your arrival :**
- Full verification

Important : Only Méjid FETTAR and his team will be authorized to enter in the house.

During your stay :

Full assistance with Hot Line 7/7, Car rental customized with a VIP service and procedures made easier, Priority for our handyman's services.



CHOSEN RATE : ZEN or GOLD

The full price is to be paid at the start of the contract ; the advanced costs will be sent for payment by transfer.

Amount with ZEN or GOLD OPTION :

Price €/month x 12 =
VTA 20% =
Total amount all taxes included =

Both parties are agreed on the terms of this contract and sign this document in full agreement.

First part :

Date :

Signature

Second part :

Date :

Signature

